

Agenda
Nineteenth Regular or Special Meeting
of the Thirtieth Town Council of Highland
Regular Plenary Meeting of Monday, October 14, 2024 at 6:30 p.m.
Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code

Topic: Town of Highland, IN - Town Council Plenary Meeting
Time: October 14, 2024 06:30 PM Central Time (US and Canada)

*This meeting is convened as an in person meeting and lived streamed to the Town of Highland Facebook. Facebook permits the public to observe and record the proceedings but allows no interaction between and among the Town Council and members of the public. The public is able to participate in person.

Prayer: George Georgeff

Pledge of Allegiance: George Georgeff

Roll Call: George Georgeff



Doug Turich

**A GREAT PLACE
TO CALL HOME**

Alex Robertson

Thomas (Tom) Black

Philip Scheeringa

Minutes of Previous Session: Minutes of the Regular Meeting of 23 September 2024.

Special Orders:

1. **Consideration of Proposed Additional Appropriations:** (controlled and non-controlled funds): Proposed Additional Appropriations in Excess of the 2024 Budget for the Park Bond & Interest Non-Exempt Fund in the amount of \$104,565.00.

(a) Attorney verification of Proofs of Publication: The TIMES 27 September 2024.

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

(b) **Public Hearing.**

c) Action on **Appropriation Enactment No. 2024-26:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **Park Bond & Interest Fund**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5

**requires 2 readings if the Council desires to pass it on the first night.*

2. Consideration of Proposed Additional Appropriations: (controlled and non-controlled funds): Proposed Additional Appropriations in Excess of the 2024 Budget for the Redevelopment General Fund in the amount of \$75,000.00.

(a) Attorney verification of Proofs of Publication: The TIMES 27 September 2024.

(b) **Public Hearing.**

c) Action on **Appropriation Enactment No. 2024-27:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **Redevelopment General Fund**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5

**requires 2 readings if the Council desires to pass it on the first night.*

COMMENTS FROM THE PUBLIC or VISITORS

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

Staff Reports:

- Building & Inspection Report.
- Fire Department Report.
- Workplace Safety Report.

Communications:

Fall Clean Up – Tuesday, October 22nd
HCCE Trunk or Treat – October 19th, Main Square 10 o'clock am to noon
Trick or Treat – October 31, from 5 o'clock pm to 7 o'clock pm
Highland Neighbors for Sustainability Pumpkin Smash – November 2

Appointments:

- **Statutory Boards and Commissions**

Executive Appointments (May be made in meeting or at another time)

Regional Statutory Commissions or Boards

Home Rule Boards and Commissions

1. **Shared Ethics Advisory Commission.** (1) appointment to be made by Town Council President. *(Note: Fill vacancy made by resignation of Rev. Tim Huizenga.) (Made pursuant to Article 5, Subdivision (A) of the Interlocal Cooperation Agreement Establishing the Shared Ethics Entity. Qualifications are to be persons who*

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live work or hold property in the county. Further persons appointed must be of good character and not hold any positions within the local government.)

Legislative Appointments

Regional Statutory Commissions or Boards

Home Rule Commissions

1. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *There are currently 11 of the 17 in place and serving. Currently serving are Renee Reinhart, Alex Robertson, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons, Ben Reinhart, Sandy Ray, Kathy Smailis, Ben Tomera and Laura Pilewski.*
2. **Community Events Commission Multi-year positions: (4)** appointments to be made by the Town Council. **Term: 4 years.** (Note: Currently 1 vacancy)

Single year positions: (9) appointments to be made by the Town Council. Term: 1 year. There are currently 6 of the 9 in place and serving. (Note: Currently serving, Jack Rowe, Linda Carter, Rachael Carter, Kathy Burke, and Olga Briseno and Kelly Bridges)

Unfinished Business & General Orders:

1. Introduced Ordinance No. 1804 amending Chapter 9.05 of the Highland Municipal Code entitled Fire Department. (Fire Chief Job Description) Councilor Black introduced at the September 23, 2024 Highland Town Council Plenary Meeting.

NEW BUSINESS:

1. **Transfer Resolution No. 2024-28:** An Exigent Resolution Providing For The Transfer Of Appropriation Balances From and Among Major Budget Classifications In the Information Technology Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To IC 6-1.1-18-6.
2. **Works Board Order 2024-46 :** Approving and Authorizing the Metropolitan Police Chief to Purchase from Community Ford of Bloomington, IN through the State of Indiana five (5) 2025 White Police Inceptor Utility AWD Base (K8A) V6 EcoBoost pursuant to IC 5-22-10 and Chapter 3.05.060 (H) of the Municipal Code.
3. **Adoption Hearing of the Proposed Fiscal Year 2025 Budget for the Town of Highland.**

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- (a) Memorandum regarding Taxpayer remonstrance petition. *No petition was filed. No action is necessary for the Town Council to respond.*
- (b) **Public Hearing with the DLGF only if petition filed. No action required**
- (c) Action on **Introduced Ordinance No. 1800:** An Ordinance of Appropriations and Budget Levies and Rates for the 2025 Budget of the Civil Town. *Councilor Black introduced the ordinance at the meeting of the Town Council of Monday, September 23, 2024. There was no further action pursuant to IC 6-1.1-17-3(a) and IC 6-1.1-17-5(a)(8).*
4. **Adoption Hearing of the Proposed Fiscal Year 2025 Budget of the Sanitary District, pursuant to IC 6-1.1-17-20.** *Under amendments to IC 6-1.1-17-20, the proper officers shall submit the proposed budget and property tax levies to the municipal fiscal body. The fiscal body of the city, town, or county (whichever applies) shall review each budget and proposed tax levy and adopt a final budget and tax levy for the taxing unit. The fiscal body may reduce or modify but not increase the proposed budget or tax levy. The final adoption vests with the Town Council.*
- (a) Memorandum regarding Taxpayer remonstrance petition. *No petition was filed. No action is necessary for the Town Council to respond.*
- (b) **Public Hearing with the DLGF only if petition filed. No action required**
- (c) Action on **Introduced Ordinance No. 1801:** An Ordinance of Appropriations and Budget Levies and Rates for the 2025 Budget of the Sanitary District of the Town of Highland. *Councilor Turich introduced the ordinance at the meeting of the Town Council of Monday, September 23, 2024. There was no further action pursuant to IC 6-1.1-17-3(a) and IC 6-1.1-17-5(a)(8).*
5. **Adoption Hearing of the Proposed Fiscal Year 2025 Budget of the Waterworks District, pursuant to IC 6-1.1-17-20.** *Under amendments to IC 6-1.1-17-20, the proper officers of the special taxing district shall submit the proposed budget and property tax levies to the municipal fiscal body. The fiscal body of the city, town, or county (whichever applies) shall review each budget and proposed tax levy and adopt a final budget and tax levy for the taxing unit. The fiscal body may reduce or modify but not increase the proposed budget or tax levy. The final adoption vests with the Town Council. The final adoption vests with the Town Council.*
- (a) Memorandum regarding Taxpayer remonstrance petition. *No petition was filed. No action is necessary for the Town Council to respond.*
- (b) **Public Hearing with the DLGF only if petition filed. No action required**
- (c) Action on **Introduced Ordinance No. 1802:** An Ordinance of Appropriations and Budget Levies and Rates for the 2025 Budget of the Waterworks District. *Councilor Black introduced the ordinance at the meeting of the Town Council of Monday, September 23, 2024. There was no further action pursuant to IC 6-1.1-17-3(a) and IC 6-1.1-17-5(a)(8).*
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6. **Ordinance Number 1792-F:** An Ordinance to Amend Ordinance No. 1792 to establish the wage and salary rates of the Elected Officers, the Non-Elected Officers, and the Employee of the Town of Highland, Indiana particularly regarding change to the Starting Pay and Establishing a Compensation Range in the Fire Department as it pertains to the Chief of the Department/Fire Inspector. (Introduce Only)
 7. **Meeting,** Cancellation of the November 4, 2024 Study Session owing to plenary room unavailability, pursuant to HMC Section 2.05.130(D). *Pursuant to HMC Section 2.05.130(D), Town Council study sessions may be cancelled by a majority vote of the Town Council or by direction of the Town Council president.*
 8. **Authorizing the proper officer to publish legal notice of a public hearing:** Public Hearing to consider additional appropriations in an amount to be determined in the **Municipal Cumulative Street Fund** to support the sidewalk replacement program as requested by the Public Works Director. If approved, the hearing would be held on October 28, 2024, at 6:30 P.M. O'clock in the Municipal Building, 3333 Ridge Road Highland.
 9. **Works Board Order No. 2024-47:** An Order Authorizing and Approving the Payment of Elective Honoraria to Select Event Participants in Recognition of and in their Goodwill for their Assistance and Support of the Events under the Community Events Commission and Authorizing the Payment of Elective Honoraria for Their Participation in the Annual Highland Independence Day Festival.
 10. **Works Board Order 2024-48:** An Order Approving and Authorizing the Public Works Director to Purchase from Garber Chevrolet Highland, 9700 Indianapolis Blvd, Highland, IN 46322 PURCHASE OF ONE (1) 2025 CHEVROLET SILVERADO 1500 REGULAR CAB 8 FT. BED 4WD WORK TRUCK with snow plow prep package, pursuant to I.C. 5-22-10 and Section 3.05.060(G)(2) and Section 3.05.060(D)(1) of the Highland Municipal Code.
 11. **Controlled Event Permit.** Action regarding permission to conduct a festival of the Main Street Bureau on a public way submitted by it, October 10, 2024. *This is a controlled event under Chapter 5.25. Section §5.25.020(B) requires action by the Town Council in an open regular or special session. The Council will also need to fix the amount of liability insurance, pursuant to §5.25.020 (D). Pursuant to that section, the Town Council has previously directed that the applicant procures liability insurance for the event which names the Town of Highland as an additional insured in the amount of One million dollars (\$1,000,000) and provide a certificate*

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or proof of this insurance before the event and those businesses serving alcohol need to name the Town of Highland as an additional insured on their liability Insurance policy.

- (b) Request from Main Street Bureau seeking permission for its event of October 29, 2024, as a controlled event. They are having no outside vendors so there will be no need for picnic tables or garbage receptacles. Traffic cones will be required at Fourth & Highway and Kennedy and Highway.

When the applicant is the municipality, through its executive departments, its administrative bodies, or agencies, no formal application is required provided that a request shall be filed in sufficient time to permit the town council to act in a regular or special meeting in advance of the event.

The town council must act in a regular or special meeting upon the application or request, where it may, in its discretion, issue such permit and likewise, in its discretion, may refuse the issuance of a permit.

****The motion should be to move to approve the special event with alcohol permit (SEAP) for the Main Street’s Restaurant Crawl to be held October 29, 2024. The Street Closure will be Highway Avenue from 4th Street to Kennedy Avenue and the additional liability insurance established at \$1,000,000 and each business serving alcohol (if the alcohol is to be carried out of the business onto Highway Avenue) needs to name the Town of Highland as an additional insured on their liability insurance policy prior to the event.**

Comments or Remarks from the Town Council: (Good of the Order)	Councilor George Georgeff
	Councilor Doug Turich
	Councilor Alex Robertson
	Councilor Tom Black
	Councilor Philip Scheeringa

COMMENTS FROM THE PUBLIC or VISITORS	This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons
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addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

ACTION TO PAY
Accounts Payable
Vouchers

Accounts payable vouchers September 25, 2024-
October 15, 2024 in the amount of **\$842,253.04.**

General Fund, \$413,018.87; **MVH Fund**, \$20,519.50; **LR&S**, \$45,893.78;
LAW Enforcement Continuing Education Training and Supply Fund,
\$4,213.60;
Public Safety Income Tax, \$89,034.98; **Special Events**, \$20,629.72; **MCCD**,
\$5,014.00;
Solid Waste, \$ 689.18; **Information and Communications Technology Fund**,
\$14,390.55;
Insurance Premium, \$228,848.86;

Payroll Docket for payday of October 4, 2024 by fund:

General, \$304,200.94

Payroll Docket for payday of October 4, 2024;

Office of Clerk-Treasurer, \$15,286.37; Building and Inspection Department,
\$8,522.12; Metropolitan Police Department, \$147,305.15; Public Works
Department (Agency), \$76,229.92; Fire Department, \$1,911.68 and
Information and Technology Department, \$4,205.45;
Total Payroll: \$253,490.69.

ADJOURNMENT

The Town Council may meet in study session immediately following the Regular Meeting.
Posted pursuant to IC 5-14-1.5-4(a)

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User: CRK
 DB: Highland

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund 1101 GENERAL						
Dept 0000	GEN FUND TRANSFERS	111108	PAYROLL ACCOUNT	10/4PRL D/S TRANSFER GENERAL	192,385.20	51033
1101-0000-45200			Total For Dept 0000		192,385.20	

Dept 0001 TOWN COUNCIL						
1101-0001-31001	PROFESSIONAL SERVICES INV 210	111062	FROST BROWN TODD LLC	PROFESSIONAL SERVICES- CHOSEN VS	737.50	
1101-0001-33001	TOH LEGALS TC MEETING SEPT 23	111146	LEE ENTERPRISES, INC	TOH LEGALS TC MEETING ADDITIONAL	84.92	
1101-0001-34023	HEALTH & DENTAL SEPT COVERAGE	111103	TOWN OF HIGHLAND INS FUND (OCT 2024 CT HEALTH/LIFE INS PREMI	118.25	51036
1101-0001-39004	INSERTING GAZEBO INTO BILLS	111041	LITHOGRAPHIC COMMUNICATIONS	SEPT 2024 GAZEBO EXPRESS PRINTING	1,472.42	
1101-0001-39004	GAZEBO EXPRESS AUG 24	111060	THE IDEA FACTORY, INC	GAZEBO EXPRESS AUG 24 WEBSITE UP	3,182.04	
1101-0001-39004	GAZEBO EXPRESS SEPT 24	111061	THE IDEA FACTORY, INC	GAZEBO EXPRESS SEPT 24 WEBSITE U	2,707.12	
			Total For Dept 0001 TOWN COUNCIL		8,302.25	

Dept 0003 VIPS						
1101-0003-21001	1301.2 GAL OF GAS	111188	WARREN OIL COMPANY	1301.2 GAL OF GAS DELV 10/1	3,451.82	
1101-0003-22004	INV 458574 VE PARTS V7	111150	AUTO-WARES	SEPT STMT OF VEH PARTS	148.16	
1101-0003-39007	8 VIPS CAR WASEHS FOR SEPT	111158	EASY CLEAN CAR WASH, INC	VIPS CAR WASEHS FOR SEPT	24.00	
			Total For Dept 0003 VIPS		3,623.98	

Dept 0004 CLERK-TREASURER						
1101-0004-20003	BOXES/FIRST AID KIT/CARBON PA	111085	AMAZON	BOXES/FIRST AID KIT/CARBON PAPER	42.65	
1101-0004-20003	STRAW BAIL/PUMPKIN/CORN STALK	111196	KROOSWYK MATERIALS, INC	STRAW BAIL/PUMPKIN/CORN STALK	43.87	
1101-0004-20003	OFFICE SUPPLIES	111129	PULSE TECHNOLOGY OF INDIANA	OFFICE SUPPLIES	128.16	
1101-0004-34023	HEALTH & DENTAL INS	111118	TOWN OF HIGHLAND INS FUND (OCT 2024 HEALTH/LIFE INS PREM GEN	4,930.69	51036
1101-0004-34043	LIFE INS	111118	TOWN OF HIGHLAND INS FUND (OCT 2024 HEALTH/LIFE INS PREM GEN	23.32	51036
1101-0004-38006	REPAIR IRRIGATION HIGHWAY OF	111220	THOMAS IRRIGATION, INC	REPAIR IRRIGATION SYSTEM AT HIGHW	1,659.05	
			Total For Dept 0004 CLERK-TREASURER		6,827.74	

Dept 0006 BUILDING & INSPECTION						
1101-0006-20003	INV 386306921001BLACK INK KEN	111142	ODP BUSINESS SOLUTIONS, LLC	INV 386306921001BLACK INK KEN	17.99	
1101-0006-34023	HEALTH AND DENTAL INSURANCE	111100	TOWN OF HIGHLAND INS FUND (OCT 2024 BLDG HEALTH/LIFE INS PRE	4,543.07	51036
1101-0006-34043	LIFE INSURANCE	111100	TOWN OF HIGHLAND INS FUND (OCT 2024 BLDG HEALTH/LIFE INS PRE	31.09	51036
1101-0006-39007	INV 6985 10/3 FOR 9/24	111143	EASY CLEAN CAR WASH, INC	INV 6985 10/3 FOR 9/24	3.00	
			Total For Dept 0006 BUILDING & INSPECTION		4,595.15	

Dept 0007 FIRE DEPARTMENT						
1101-0007-11114	3RD QUARTER MEETING ATTENDANC	111236	HIGHLAND FIRE DEPARTMENT	3RD QRT MEETING JULY - SEPT 24	61.60	
1101-0007-11304	GLOVES	111232	FIRE SERVICE, INC.	GLOVES	766.25	
1101-0007-21004	HANGING TABS 1L9G-4PY3-GWTC	111227	AMAZON	HANGING TABS, KLEENEX	111.05	
1101-0007-23004	ALARM	111237	MENARDS	ALARM	70.48	
1101-0007-23004	SHELF SOUTH- INV 14867	111238	MENARDS	SHELF SOUTH	586.92	
1101-0007-23004	HEALTH & DENTAL INSURANCE	111102	TOWN OF HIGHLAND INS FUND (OCT 2024 HEALTH/LIFE INS PREM FIR	2,889.33	51036
1101-0007-34023	LIFE INSURANCE	111102	TOWN OF HIGHLAND INS FUND (OCT 2024 HEALTH/LIFE INS PREM FIR	9.34	51036
1101-0007-35001	ELECTRIC - SOUTH STATION	111239	NISOURCE INC.	GAS & ELECTRIC SOUTH STATION 723-	627.78	
1101-0007-35001	ELECTRIC - CENTRAL FIRE STATI	111240	NISOURCE INC.	ELECTRIC - CENTRAL FIRE STATION 0	800.61	
1101-0007-35003	GAS - CENTRAL STATION 563-050	111241	NISOURCE INC.	GAS - CENTRAL FIRE STATION 563-05	79.41	
1101-0007-35005	HYDRANT - CENTRAL STATION	111244	TOWN OF HIGHLAND UTILITIES	CENTRAL STATION WATER & SEWER- 6	174.11	
1101-0007-35005	HYDRANT - SOUTH STATION	111245	TOWN OF HIGHLAND UTILITIES	SOUTH STATION WATER & SEWER- 6	230.24	
1101-0007-35007	SEWER USAGE- CENTRAL STATION	111244	TOWN OF HIGHLAND UTILITIES	CENTRAL STATION WATER & SEWER- 6	92.76	
1101-0007-35007	SEWER USAGE	111245	TOWN OF HIGHLAND UTILITIES	SOUTH STATION WATER & SEWER 4	112.39	
1101-0007-36001	ENGIN 4 REPAIRS-SEALS & GASKE	111231	FIRE SERVICE, INC.	ENGINE 4 REPAIRS-SEALS & GASKETS	6,556.81	
1101-0007-36003	CENTRAL DIAGNOSTIC	111242	SIEMER HEATING & COOLING IN	CENTRAL DIAGNOSTIC	193.00	
1101-0007-36003	SHOWER LEAK CENTRAL	111243	TLC PLUMBING, INC.	SHOWER LEAK CENTRAL	670.00	
1101-0007-39007	AIR QUALITY TESTS	111228	CHUCK'S COMPRESSORS INC	COMPRESSED AIR QUALITY TESTS 9/1/	1,488.00	

User: CRK
DB: Highland

EXP CHECK RUN DATES 09/25/2024 - 10/15/2024
BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund 1101 GENERAL						
Dept 0007 FIRE DEPARTMENT						
1101-0007-39007	ANNUAL OIL/INSEPECT 1, 14, 4	111229	FAUTH SERVICE, INC	FD VEHICLE OIL/INSPECTION SERVICE	3,900.00	
1101-0007-39007	RESCUE TOOL MAINT. 2024	111233	GARNER SALES & SERVICE	RESCUE TOOL MAINT. 2024	1,284.90	
			Total For Dept 0007 FIRE DEPARTMENT		20,704.98	

Dept 0008 PLAN COMMISSION						
1101-0008-31002	P.C. ENGINEERING FEES	111092	NIES ENGINEERING, INC.	P.C. ENGINEERING FEES	842.58	
			Total For Dept 0008 PLAN COMMISSION		842.58	

Dept 0009 POLICE DEPARTMENT						
1101-0009-21001	1029.1 GAL OF GAS	111187	WARREN OIL COMPANY	1029.1 GAL OF GAS DELV 9-20	2,791.85	
1101-0009-22004	INV 458258	111153	AUTO-WARBS	VEH PARTS FOR SEPT STMT PD	451.00	
1101-0009-22004	BAL DUE FOR CAR 251 REPAIRS	111162	HIGHLAND BODY SHOP, INC	BAL DUE FOR REPAIRS TO CAR 251	1,000.00	
1101-0009-22004	WATER PUMP VALVE CAR 85- NVR	111172	NAPA AUTO PARTS	WATER PUMP VALVE FOR CAR 85 (MAR	136.54	
1101-0009-23004	OFFICE SUPPLIES	111186	ULINE	CLEAR PKING ENVELOPES FOR CODE/ELE	282.43	
1101-0009-32003	IDACS NETWORK ACCESS FOR SEPT	111164	INDIANA OFFICE OF TECHNOLOG	IDACS NETWORK ACCESS FOR SEPT	299.30	
1101-0009-32004	CID INTERNET SEARCHES FOR SEP	111185	TLO, LLC	CID INTERNET SEARCHES FOR SEPT	92.50	
1101-0009-34003	ELEVATOR LICENSE FEE	111246	DEPT OF HOMELAND SECURITIES	ELEVATOR LICENSE FEE	128.55	
1101-0009-34003	REIMBURSE FOR LE MEMBERSHIP F	111165	JERRY D KOEDYKER (R)	REIMBURSE FOR PREPYMT OF LE MEMBE	50.00	999968
1101-0009-34023	HEALTH & DENTAL INSURANCE	111098	TOWN OF HIGHLAND INS FUND (OCT 2024 HEALTH/LIFE INS PREM PD	97,048.32	51036
1101-0009-34042	SURVIVORS ADJ	111098	TOWN OF HIGHLAND INS FUND (OCT 2024 HEALTH/LIFE INS PREM PD	2,175.42	51036
1101-0009-34043	LIFE INSURANCE	111098	TOWN OF HIGHLAND INS FUND (OCT 2024 HEALTH/LIFE INS PREM PD	441.74	51036
1101-0009-35001	LPR AT 2000 RIDGE	111173	NISOURCE INC.	LPR AT 2000 RIDGE READ ON 9-11	34.09	
1101-0009-35001	LPR AT 3949 HIGHWAY	111174	NISOURCE INC.	LPR AT 3949 HIGHWAY	32.85	
1101-0009-35001	LPR AT 8200 INDY READ ON 9/25	111175	NISOURCE INC.	LPR AT 8200 INDY	49.22	
1101-0009-35001	LPR AT 10221 INDY	111176	NISOURCE INC.	LPR AT 10221 INDY READ ION 9/16	49.22	
1101-0009-35001	ELEC SERV 3315 RIDGE RD	111177	NISOURCE INC.	ELEC SERV FOR 3315 RIDGE READ ON	6,982.33	
1101-0009-35005	WATER USE 3315 RIDGE	111184	TOWN OF HIGHLAND UTILITIES	WATER USE 3315 RIDGE 8/21-9/18	786.12	
1101-0009-36003	REPLC GFI RECEPTACLE OUTSIDE	111154	BOENDER ELECTRIC, INC	REPLACE GFI RECEPTACLE ON BLDG OU	178.08	
1101-0009-36004	GEN OTC CLEANING FOR SEPT	111161	GAYLE THARP	GEN OFFICE CLEANING FOR SEPT	2,916.67	
1101-0009-38006	MAT CHANGE AT PD ON 10/1	111155	CINTAS CORPORATION #319	MAT CHANGE AT PD ON 10/1	43.47	
1101-0009-38006	MAT CHANGE AT PD ON 9/17	111156	CINTAS CORPORATION #319	MAT CHANGE AT PD ON 9/17	36.22	
1101-0009-38006	GENERATOR SERV AGRMT	111178	NOVATEK CORPORATION	GENERATOR SERVICE AGREEMENT	5,662.57	
1101-0009-38006	SERVICE CONTRACT RENEWAL	111180	OTIS ELEVATOR CO	SERVICE CONTRACT RENEWAL	4,007.64	
1101-0009-38006	INTERLOCAL SWAT FEE	111182	TOWN OF GRIFFITH	NWR SWAT INTERLOCAL ANNUAL FEE 20	4,000.00	
1101-0009-38006	INTERLOCAL GUN RANGE FEE	111183	TOWN OF GRIFFITH	INTERLOCAL GUN RANGE ANNUAL FEE 2	10,000.00	
1101-0009-39005	3 BAGS DOGFOOD FOR POUND	111168	MENARDS	3 BAGS DOG FOOD FOR POUND	80.52	
			Total For Dept 0009 POLICE DEPARTMENT		139,756.65	

Dept 0011 SERVICES & WORKS						
1101-0011-31003	SEPT BILLING DETAIL	111130	LONDON WITTE GROUP, LLC	SEPT BILLING DETAIL	1,575.00	
1101-0011-31003	OCT BILLING DETAIL	111190	LONDON WITTE GROUP, LLC	OCT BILLING DETAIL	4,518.75	
1101-0011-32008	ACCT. SERVICE FEES	111140	INVOICE CLOUD, INC	SEPT 2024 ACCOUNT SERVICE FEES	561.70	999967
1101-0011-34011	INCREASED PROPERTY VALUES COM	111147	BROWN INSURANCE GROUP	INCREASED PROPERTY VALUES COMMERC	1,283.00	
1101-0011-35001	558-300-0064, SE CONOR 6&41	111081	NISOURCE INC.	MISC (HIGHWAY OF FLAGS)	82.28	999962
1101-0011-35001	7502010024, 8001 KENNEDY-ELECT	111082	NISOURCE INC.	MISC (TH, GARAGE)-CT	380.85	999962
1101-0011-35002	000-901-005-4 9217 LIBABLE	111083	NISOURCE INC.	MISC TH, VTP 198-801-002-1, 000-901	2,253.73	999962
1101-0011-35003	0514000055, 2705HIGHWAY AVE	111079	NISOURCE INC.	STREET/TRAFFIC LIGHTS- MONTH 2021	15,736.43	999963
1101-0011-35003	7502010024, 8001 KENNEDY-GAS	111082	NISOURCE INC.	MISC (TH, GARAGE)-CT	25.63	999962
1101-0011-35005	198-801-002-1 9201 LIBABLE	111083	NISOURCE INC.	MISC TH, VTP 198-801-002-1, 000-901	246.34	999962
1101-0011-35005	WATER/HYDRANT	111131	TOWN OF HIGHLAND UTILITIES	0901207112 2819 LINCOLN AVE 8/21	3.67	
1101-0011-35005	WATER/HYDRANT	111132	TOWN OF HIGHLAND UTILITIES	#0542303600 TOWN HALL WATER/SEWER	311.49	
1101-0011-35005	TOWN GARAGE WATER/HYDRANT	111133	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	330.81	
1101-0011-35005	TOWN GARAGE WATER/HYDRANT	111134	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	239.19	

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 1101 GENERAL						
Dept 0011 SERVICES & WORKS						
1101-0011-35005	2724 HIGHWAY ACCT #0101123300	111192	TOWN OF HIGHLAND UTILITIES	TOWN SPRINKLERS 8/21/24-9/18/24	367.71	
1101-0011-35007	STORM/SEWER	111132	TOWN OF HIGHLAND UTILITIES	#0542303600 TOWN HALL WATER/SEWER	550.87	
1101-0011-35007	TOWN GARAGE SEWER/STORM	111133	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	254.53	
1101-0011-35007	TOWN GARAGE SEWER/STORM	111134	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	47.40	
1101-0011-35007	VIPS WATER/HYDRANT	111135	TOWN OF HIGHLAND UTILITIES	0643112591 VIPS WATER/SEWER 8/21	34.94	
1101-0011-38005	TOWN HALL MATS ACT 1659440	111152	CINTAS CORPORATION #319	TOWN HALL MATS ACT 16459440	86.35	
1101-0011-38005	4' PCC SIDEWALK TOWN HALL	111148	H3 CONCRETE, INC	4' PCC SIDEWALK TOWN HALL	1,934.50	
	Total For Dept 0011 SERVICES & WORKS				30,825.17	

Dept 0012 TOWN HALL						
1101-0012-21004	DISPENSER & BOTTLED WATER	111139	BLUETRIOT BRANDS INC.	DISPENSER & BOTTLED WATER	25.78	51038
1101-0012-35002	307-486-009-2, 8201 INDY BULD	111081	NISOURCE INC.	MISC (HIGHWAY OF FLAGS)	54.39	999962
1101-0012-36003	TOWN HALL REPAIRS	111064	APEX, INC	TOWN HALL REPAIRS-COUNCIL SEATING	5,075.00	
	Total For Dept 0012 TOWN HALL				5,155.17	
	Total For Fund 1101 GENERAL				413,018.87	

Fund 2201 MVH						
Dept 0000						
2201-0000-45200	MVH TRANSFERS GROSS	111109	PAYROLL ACCOUNT	10/4PRL D/S TRANSFER MVH	17,122.07	51034
	Total For Dept 0000				17,122.07	

Dept 0016 MVH ADMIN/MAINT						
2201-0016-20003	LED OUTDOOR LIGHTING	111204	AMAZON	RECESSED LIGHTING FOR PW EXTERIOR	99.99	
	Total For Dept 0016 MVH ADMIN/MAINT				99.99	

Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRESER(CRP)						
2201-0017-21003	MISC SUPPLIES (SEE ATTACHED)	111209	MEWARDS CORP - SCHERERVILLE	MISC SUPPLIES (SEE ATTACHED)	130.22	
2201-0017-21003	3 ST 1/4 X 50"	111216	OMEGA STEEL & CONTRACTOR	3 ST 1/4 X 50" - STREET DEPT	100.00	
2201-0017-22004	9/5/2024 # 337-458708	111206	AUTO-WARES	SEPTEMBER 2024 INVOICES - STREET	68.75	
2201-0017-22004	452148 HOSE	111208	HOSE CONNECTIONS INC	HOSES FOR UNIT # 18 - STREET DEPT	36.78	
2201-0017-22004	WINDOW SWITCH	111212	NAPA AUTO PARTS	WINDOW SWITCH FOR UNIT #7 - STREE	49.19	
2201-0017-22004	DRILL BIT	111217	TERMINAL SUPPLY INC	DRILL BIT/LINKED WIRE/CABLE TIE -	50.23	
2201-0017-22004	BLADE ROTARY 20.5 IN	111218	TERPSTRA'S SALES & SERVICE,	BLADE ROTARY 20.5 IN - STREET DE	79.68	
2201-0017-22004	BELT DECK DRIVE	111219	TERPSTRA'S SALES & SERVICE,	BELT DECK DRIVE/CHOKE KNOB FOR MO	323.72	
2201-0017-23002	9/23/2024 #277151 9.5 COMM #	111211	MILESTONE CONTRACTORS NORTH	9.5 COMM #12 SURFACE FOR RESTORAT	332.64	
2201-0017-23003	CROSSWALK SIGNS	111205	ASTRO OPTICS, LLC	REPLACEMENT CROSSWALK SIGNS	593.00	
2201-0017-23003	RAILROAD CROSSING SIGNS	111207	HALL SIGNS, INC	RAILROAD CROSSING SIGNS - STREET	198.23	
2201-0017-36007	AUG TRAFFIC SIGNAL MAINT	111210	MIDWESTERN ELECTRIC INC	TRAFFIC SIGNAL MAINT FOR AUGUST	1,335.00	
	Total For Dept 0017 MVH CONSTRUCTION/RECONSTRUCT/PRE				3,297.44	
	Total For Fund 2201 MVH				20,519.50	

Fund 2202 LR&S						
Dept 0000						
2202-0000-31002	CCMG 2024 (PE)	111213	NIES ENGINEERING, INC.	WORKS BOARD ORDER	4,223.78	
2202-0000-31002	2024 CCMG (CE)	111214	NIES ENGINEERING, INC.	2024 CCMG (CE) WORKS BOARD ORDER	41,500.68	
2202-0000-31002	TRAFFIC SAFETY	111215	NIES ENGINEERING, INC.	SERVICES RENDERED THRU 9/20/24 -	169.32	
	Total For Dept 0000				45,893.78	
	Total For Fund 2202 LR&S				45,893.78	

User: CRK
DB: Highland

EXP CHECK RUN DATES 09/25/2024 - 10/15/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund 2228	LAW ENFORCE CON'T ED					
Dept 0000						
2228-0000-20003	CASE THERMOL PAPER FOR GAS PU	111149	AMAZON	CASE THERMOL PAPER FOR GAS PUMP	26.88	
2228-0000-21401	SPEER53651 AMMO	111166	KISLER'S POLICE SUPPLY INC	PARTIAL AMMO ORDER	3,788.40	
2228-0000-23004	CRIME WATCH MEETING SUPPLIES	111163	INDIANA GROCERY GROUP, LLC	CRIME WATCH MEETING SUPPLIES	17.76	
2228-0000-23004	2 DZ LIGHTBULBS FOR PD	111167	MENARDS CORP - SCHERERVILLE	2 DOZ LIGHTBULBS FOR PD	100.56	
2228-0000-23004	POWERPOINT FOR STOPS TRAINING	111181	PRO TRAIN, INC.	POWERPOINT FOR STOPS TRAINING FOR	100.00	
2228-0000-39005	PD CAR WASHES FOR SEPT	111159	EASY CLEAN CAR WASH, INC	60 PD CAR WASHES FOR SEPT	180.00	
	Total For Dept 0000				4,213.60	
	Total For Fund 2228 LAW ENFORCE CON'T ED				4,213.60	

Fund 2240	PUBLIC SAFETY INCOME TAX FUND					
Dept 0000						
2240-0000-41014	HELMETS	111234	MACQUEEN EQUIPMENT, LLC	HELMETS BOOTS	7,339.05	
2240-0000-43008	NEW CAR RADIOS	111170	MOTOROLA SOLUTIONS, INC.	NEW CAR RADIOS	9,459.66	
2240-0000-43008	2 NEW CAR RADAR UNITS	111179	NMT EMERGENCY OUTFITTERS, LL	2 NEW CAR RADAR UNITS	3,000.00	
2240-0000-43048	CENTRAL ROOF REPLACEMENT	111093	GREAT LAKES ROOFING & CONST	CENTRAL ROOF	54,999.00	51032
2240-0000-43078	5" X 100" YELLOW W/ STORZ COU	111230	FIRE SERVICE, INC.	HOSES	1,771.00	
2240-0000-43079	HIGH FLOW	111235	MACQUEEN EQUIPMENT, LLC	HIGH FLOW	11,686.27	
2240-0000-43091	LPR ANNUAL LICENSE SUPPORT FE	111169	MOTOROLA SOLUTIONS, INC.	LPR LICENSE/SUPPORT FEE FOR CAMER	390.00	
2240-0000-43091	LPR ANNUKA KUCENE/SUPPORT FEE	111171	MOTOROLA SOLUTIONS, INC.	LPR ANNUAL LICENSE AND SUPPORT FE	390.00	
	Total For Dept 0000				89,034.98	
	Total For Fund 2240 PUBLIC SAFETY INCOME TAX FUND				89,034.98	

Fund 2505	SPECIAL EVENTS					
Dept 0000						
2505-0000-20003	MISC SUPPLIES BBQ	111063	KATHY CAMP-BURKE (R)	BACKYARD BBQ SUPPLY	18.96	51028
2505-0000-20003	TICKETS	111223	SANDRA L. MCKNIGHT (R)	TICKETS FOR BACKYARD BBQ	48.00	51042
2505-0000-33012	2 GOLD SPONSOR SIGNS	111221	BAXTER PRINTING INC	2 GOLD SPONSOR SIGNS	64.00	51040
2505-0000-33012	4TH QTR 1/2 PG AD DESIGN	111222	BAXTER PRINTING INC	1/2 PG AD DESIGN FOR BACKYARD BBQ	250.00	51040
2505-0000-34017	LIQUOR LIABILITY SE2024502	111065	BROWN INSURANCE GROUP	RENEWAL LIQUOR LIABILITY 7/3/24-9	4,052.00	51027
2505-0000-37002	EQUIPMENT RENTAL	111067	EMCOR HYRE ELECTRIC CO OF I	EQUIPMENT RENTAL - GENERATOR	360.52	51029
2505-0000-38601	SALES TAX - CEC RENTALS	111195	INDIANA DEPT OF REVENUE	SEPT 2024 CEC SALES TAX	2,240.53	999966
2505-0000-38608	TRUNK OR TREAT MISC TOYS CAND	111225	AMAZON	TRUNK OR TREAT MISC TOYS CANDY	166.70	51039
2505-0000-38608	MISC MUMS CANDY TOYS DECOR	111226	CAROL PARKER (R)	MISC SUPPLIES TRUNK OR TREAT CAND	117.93	51041
2505-0000-38611	BEVERAGE SERVICES	111121	STAN STEFANSKI	BEVERAGE SERVICES BBQ	13,311.08	999965
	Total For Dept 0000				20,629.72	
	Total For Fund 2505 SPECIAL EVENTS				20,629.72	

Fund 4402	MCCD					
Dept 0000						
4402-0000-43009	CISCO DUO ACCESS LICENSES ESS	111193	SOURCE, INCORPORATED OF MIS	DUO ANNUAL LICENSE FEES	2,040.00	
4402-0000-43010	INV45328 SCANNERS FOR CARS	111160	EMP TECHNICAL GROUP LLC	SCANNERS AND PRINTERS FOR CARS	2,974.00	
	Total For Dept 0000				5,014.00	
	Total For Fund 4402 MCCD				5,014.00	

Fund 6604	SOLID WASTE					
Dept 0000						
6604-0000-33002	PRINTING LEAF COLLECTION INSE	111040	LITHOGRAPHIC COMMUNICATIONS	PRINTING MAILING DELIVERY- LEAF CO	689.18	
	Total For Dept 0000				689.18	

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Fund 6604 SOLID WASTE Total For Fund 6604 SOLID WASTE 689.18

Dept 0000	ELEVATOR PHONE	111069	AT&T	219923-2320 260 1 ELEVATOR PHONE	613.61	51030
7701-0000-32003	LINCOLN CENTER ACCT 877140025	111071	COMCAST CABLE	PARK INTERNET ACCT 87714002502083	314.36	999960
7701-0000-32003	PUMP STATION 877140025029637	111070	COMCAST CABLE	PUMP STATION 8771400250296375	175.75	999961
7701-0000-32003	POLICE DEPT SIP PHONE BILL	111194	TELETECH COMMUNICATIONS INC	POLICE DEPT SIP PHONE BILL	1,177.08	51043
7701-0000-34023	HEALTH AND DENTAL INSURANCE	111116	TOWN OF HIGHLAND INS FUND (OCT 2024 HEALTH/LIFE INS PREM ICT	3,285.22	51036
7701-0000-34043	LIFE INSURANCE	111116	TOWN OF HIGHLAND INS FUND (OCT 2024 HEALTH/LIFE INS PREM ICT	9.50	51036
7701-0000-38006	REIMBURSEMENT FOR MISC. THING	111145	EDWARD DABROWSKI (R)	SEPTEMBER REIMBURSEMENT	2,072.06	
7701-0000-38006	WEB SECURITY MONTHLY	111060	THE IDEA FACTORY, INC	GAZEBO EXPRESS AUG 24 WEBSITE UP	160.67	
7701-0000-38006	WEB SECURITY MONTHLY	111061	THE IDEA FACTORY, INC	GAZEBO EXPRESS SEPT 24 WEBSITE U	160.67	
7701-0000-39024	WEB UPDATE WEEKLY	111060	THE IDEA FACTORY, INC	GAZEBO EXPRESS AUG 24 WEBSITE UP	725.00	
7701-0000-39024	WEB UPDATE WEEKLY	111061	THE IDEA FACTORY, INC	GAZEBO EXPRESS SEPT 24 WEBSITE U	580.00	
7701-0000-45200	ICT TRANSFERS GROSS	111110	PAYROLL ACCOUNT	10/4PRL D/S TRANSFER ICT	5,116.63	51035
Total For Dept 0000					14,390.55	
Total For Fund 7701 ICT FUND					14,390.55	

Fund 8903 INSURANCE PREMIUM						
Dept 0000	VOLUNTEER LIFE INS	111107	TOWN OF HIGHLAND INS FUND (VOLUN LIFE INS/ COBRA OCT '24	400.18	51036
8903-0000-30013	INSURANCE PREMIUM HEALTH/DENT	111091	METLIFE GROUP BENEFITS	KM05-956227 OCT 2024 DENTAL PREMI	9,168.57	51031
8903-0000-34002	INSURANCE PREMIUM HEALTH/DENT	111090	AIM MEDICAL TRUST	SEPT 2024 MEDICAL AND LIFE INSUR	219,280.11	999964
Total For Dept 0000					228,848.86	
Total For Fund 8903 INSURANCE PREMIUM					228,848.86	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 1101	GENERAL				413,018.87	
Fund 2201	MYH				20,519.50	
Fund 2202	LR&S				45,893.78	
Fund 2228	LAW ENFORCE CON'T ED				4,213.60	
Fund 2240	PUBLIC SAFETY INCOME TA				89,034.98	
Fund 2505	SPECIAL EVENTS				20,629.72	
Fund 4402	MCCD				5,014.00	
Fund 6604	SOLID WASTE				689.18	
Fund 7701	ICT FUND				14,390.55	
Fund 8903	INSURANCE PREMIUM				228,848.86	

842,253.04